**Head Teacher Request Form**

Dear …………………………………………………

I would like to sign my son/daughter ……………………………………………………

in year …………… up for a block of 6 sessions from ……………………….. to

…………………………………………(dates) each …………………………(day) at

Education Stuff on their MAT/SpLD programme.

Please can you sign below to authorise ……………………………….. being released from school to attend these sessions and confirm he/she will receive a B attendance mark against their name in the register for these days as long as they attend Education Stuff.

I am aware that if my child does not attend Education Stuff on these specified dates the Centre will inform you and the usual registration process will come into play.

Kind regards

Name ……………………………………………………………………. Date …………………………….

Relationship to pupil …………………………………………………..