



Safeguarding Policy

1. Introduction:

Education Stuff is committed to providing a safe and secure environment for all children in our care. This safeguarding policy outlines our commitment to protecting children from harm, abuse, and neglect while they are participating in our programmes.

2. Legal Framework:

Our safeguarding policy complies with the relevant legislation and guidelines at the time of publishing and will be reviewed annually.

3. Responsibilities:

- All staff members and volunteers have a responsibility to safeguard children and report any concerns promptly.
- The designated safeguarding person (DSP) is responsible for overseeing safeguarding procedures and providing support and guidance to staff.
- Parents and carers are encouraged to raise any concerns they may have regarding the safety and well-being of their children.

4. Safer Recruitment:

- All staff and volunteers undergo thorough background checks, including DBS (Disclosure and Barring Service) checks, before being appointed. Our procedures are based on recruitment training from NSPCC.
- References are obtained and verified for all staff and volunteers.

5. Training and Awareness:

- Staff members receive safeguarding training to ensure they are aware of signs of abuse or neglect and know how to respond appropriately. All our regular staff have undergone level 2 training as a minimum. Each of our sites has a DSP.
- Training includes information on the centre's safeguarding procedures and reporting mechanisms.

6. Child Protection Procedures:

- Any concerns about a child's safety or well-being are taken seriously and reported to the Centre DSP and shared with the DSP at the child's school (where applicable) immediately.
- The DSP follows current Local Authority protocols which includes contacting the local authority or relevant agencies for support and advice where necessary.
- Information sharing is done in accordance with data protection laws and confidentiality guidelines.

7. Safe Environment:

- Our sites are designed and maintained to provide safe and secure environments for children.
- Health & Safety assessments are conducted regularly and any hazards addressed.

8. Code of Conduct:

- Staff members, volunteers, and visitors are expected to adhere to a code of conduct that promotes respectful and appropriate behaviour towards children.
- Any breaches of the code of conduct are taken seriously and may result in disciplinary action.

9. Communication and Collaboration:

- We work in partnership with parents, carers and external agencies to ensure the safeguarding and well-being of all children.
- Information sharing and collaboration are done in the best interests of the child, with their welfare as the primary consideration.

10. Review and Evaluation:

- This safeguarding policy is reviewed annually and updated as necessary to reflect changes in legislation, best practices, or the needs of the learning centre.

11. Contact Information:

- Designated Safeguarding Person: Glenover House Site – Harry Thomas
- Snowdrop Lane Site: TBA

This policy will be communicated to all staff, volunteers, parents and careers and is available on our website and in hard copy at both centres.

Created: May 2024. Review date: May 2025. Reviewed by: H Harrison